

# Weddings at Building 1225

## HOURS

- 11AM-11PM DAY OF WEDDING
- 3 HOURS THE DAY BEFORE FOR SET UP

## SERVICES

- SET UP FOR UP TO 200 PEOPLE AT ROUND TABLES WITH LINENS AND CHAIRS
- DANCE FLOOR
- STAFF PERSON ONSITE TO ANSWER QUESTIONS
- STAGE
- SET UP AND TEAR DOWN OF TABLES AND CHAIRS

## NOTICES

- 50% DEPOSIT IS DUE AT TIME OF BOOKING
- BUILDING 1225 IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS
- ALCOHOL IS ONLY PERMITTED THROUGH A LICENSED + INSURED PROVIDER AND MUST BE PRE-APPROVED BY BUILDING 1225 NO LATER THAN 30 DAYS PRIOR TO YOUR RESERVATION
- DJ IS NOT INCLUDED IN PACKAGE
- NOTHING MAY BE HUNG ON WALLS OR CEILING WITHOUT PRIOR APPROVAL

*Everything above is included for \$1500*

# Building 1225 Premium Additions

**ADDITIONAL HOURS - \$75 PER HOUR**

**SOUND TECHNICIAN - \$300**

FROM THE RECEPTION START AND END TIME. INCLUDES USE OF A MICROPHONE, SPEAKERS. AND DINNER MUSIC FROM YOUR PLAYLIST.

**ADDITIONAL GUESTS - \$75 PER 50 PEOPLE**

**CHILDREN'S PLAYGROUND AREA - \$25 PER HOUR**

SIGNED WAIVERS REQUIRED.

**KITCHEN - \$250**

MUST BRING YOUR OWN UTENSILS AND PANS. INCLUDES ACCESS TO A SPACE IN OUR FRIDGE/FREEZER, THE 3-HOLE SINK, STOVE, PREPPING TABLES AND THE SERVING BAR.

# Building 1225 Reception Price Sheet

Name \_\_\_\_\_

Event Date \_\_\_\_\_

In + out times day before \_\_\_\_\_

In + out times day of event \_\_\_\_\_

Total hours \_\_\_\_\_

Reception Start/End Time \_\_\_\_\_

Will you be serving alcohol? (Circle one)      Yes      No

Linen Color (Circle one)      White      Black      I will bring my own

Base Amount \_\_\_\_\_ \$1500 \_\_\_\_\_

Extra Hours (\$75 per Hour) \_\_\_\_\_

Extra people (\$75 per 50) \_\_\_\_\_

Playground time and charge (\$25/hour) \_\_\_\_\_

Kitchen (\$250) \_\_\_\_\_

Other \_\_\_\_\_

Total Amount Due \_\_\_\_\_

Deposit Paid \_\_\_\_\_

Balance Paid \_\_\_\_\_

By signing my name below, I state that I have read this document and agree to these terms.

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_