

# EVENTS AT BUILDING 1225

EVERYTHING BELOW INCLUDED FOR \$200\*

## HOURS

- 2 TOTAL HOURS IN THE BUILDING INCLUDING ALL SET UP AND CLEAN UP TIME
- SEE PAGE 2 FOR ADDITIONS

## SERVICES

- 10 ROUND TABLES WITH 7 CHAIRS EACH\*
- SPACE FOR 70 PEOPLE\*
- STAFF PERSON ONSITE TO ANSWER QUESTIONS
- SET-UP AND TEAR-DOWN OF TABLES AND CHAIRS
- STAGE
- SEE PAGE 2 FOR ADDITIONS

## NOTICES

- 50% DEPOSIT IS DUE AT TIME OF BOOKING
- DEPOSIT IS NON-REFUNDABLE IF YOU CANCEL YOUR EVENT WITHIN 30 DAYS OF THE EVENT DATE
- ASK ABOUT OUR NON-PROFIT DISCOUNTS
- BUILDING 1225 IS NOT RESPONSIBLE FOR LOST/STOLEN ITEMS
- ALCOHOL IS ONLY PERMITTED THROUGH A PRE-APPROVED PROVIDER
- DJ IS NOT INCLUDED IN PACKAGE
- MINORS CANNOT BE LEFT UNATTENDED IN THE BUILDING

**\*See page 3 Price Contract  
for discount info on smaller events.**



# **BUILDING 1225 PREMIUM ADDITIONS**



## **ADDITIONAL HOURS**

\$50 PER HOUR

## **ADDITIONAL GUESTS / TABLES**

\$50 PER SPACE FOR 35 PEOPLE / 5 TABLES AND CHAIRS

## **NIGHT BEFORE SET UP**

\$100 PER 2 HOURS

## **TECH**

\$50 FOR 2 HOURS, \$25 EACH ADDITIONAL HOUR

## **PLAYGROUND AREA**

\$75 FOR 2 HOURS, \$25 EACH ADDITIONAL HOUR  
SIGNED WAIVERS REQUIRED

## **RENTABLE TABLE LINENS**

\$7 EACH

## **USE OF KITCHEN**

\$250\*

MUST BRING YOUR OWN UTENSILS AND PANS. YOU DO HAVE ACCESS TO A SPACE IN OUR FRIDGE/FREEZER, THE 3-HOLE SINK, THE STOVE TO KEEP ITEMS WARM, PREPPING TABLES AND THE SERVING BAR.

*\*For parties less than 4 hours in total reservation time, see us for discounted pricing.*

## **NEED SOMETHING NOT LISTED?**

LET US KNOW

# BUILDING 1225 BANQUET HALL PRICE CONTRACT

\_\_\_\_\_ NAME \_\_\_\_\_ IN / OUT TIMES DAY **BEFORE**  
 \_\_\_\_\_ EVENT DATE \_\_\_\_\_ IN / OUT TIMES DAY OF EVENT  
 \_\_\_\_\_ LINENS \_\_\_\_\_ RECEPTION START/END TIME  
 (WHITE / BLACK / NONE) \_\_\_\_\_ PLAYGROUND START/END TIME

## PRICING

\_\_\_\_\_ BASE AMOUNT  
 \_\_\_\_\_ \$200 (\*\$100 FOR 5 OR LESS TABLES / SPACE FOR 35 OR LESS GUESTS)  
 \_\_\_\_\_ EXTRA HOURS (\$50 PER HOUR)  
 \_\_\_\_\_ EXTRA TABLES OR GUESTS (\$50 PER 5 TABLES / 35 GUESTS)  
 \_\_\_\_\_ NIGHT BEFORE SET UP (\$100 PER 2 HOURS)  
 \_\_\_\_\_ TECH (\$50 FOR 2 HOURS, \$25 EACH ADDITIONAL)  
 \_\_\_\_\_ PLAYGROUND (\$75 FOR 2 HOURS, \$25 EACH ADDITIONAL)  
 \_\_\_\_\_ LINENS (\$7 EACH)  
 \_\_\_\_\_ KITCHEN (\$250)  
 \_\_\_\_\_ OTHER \_\_\_\_\_  
 \_\_\_\_\_ TOTAL AMOUNT DUE TO BUILDING 1225

**BANQUET HALL DEPOSITS ARE NON-REFUNDABLE IF YOU CANCEL WITHIN 30 DAYS OF THE EVENT DATE.**

\_\_\_\_\_ DEPOSIT DUE TO BUILDING 1225 | BUILDING 1225 SIGNATURE AND DATE OF RECEIPT OF DEPOSIT  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_ BALANCE DUE BUILDING 1225 | BUILDING 1225 SIGNATURE OF RECEIPT OF BALANCE  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**By signing my name below, I state that I have read this document (3 pages) and agree to these terms.**

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

